

AYSGARTH & DISTRICT PARISH COUNCIL

Draft Minutes of the Meeting of the Parish Council held on 8th April 2021 By SKYPE Call at 7.30pm

Present: Parish Cllrs: John Dinsdale (Chair), Linda Cooper, Tim Freer, Margaret Jones, Robert Walker, Sandra Wilman, Peter Windle, David Wood

District Councillor:

In Attendance: Mrs F Cartwright - Parish Clerk

Mrs P Pointon - Reporter and Website Administrator

Members of the public: 0

- 1. Consideration of Apologies for Absence** - Apologies were given and accepted from Cllrs Brian McGregor, Alison Sayer and Yvonne Peacock.
- 2. Minutes of Parish Council meeting held on** - The minutes of the ordinary meeting held on 18th February 2021 were approved as a true and correct record.
- 3. Declaration of interest** - The Chairman and Cllr Freer declared an interest in item 12 and the Clerk declared an interest in item 15.
- 4. Matters arising from the last meeting** - None
- 5. Highways/Street Lights/Bins**

Updates on the following matters:

- **Bushes need trimming back from Thornton to Cubeck** - the Highway Officer has inspected this section of road and was unable to find any bushes on highway land that he considered overhanging. The Clerk had e mailed the photos supplied by Cllr Freer to Highways but had not received a response.
- **Road Markings, Aysgarth** - **Action - Clerk to e mail Carl Les to complain about the lack of response from Highways**
- **Pot holes outside South View, Thoralby** - Cllr Wilman updated the meeting that the pot holes had been filled again
- **Street Light # 19 out, Thoralby** - Cllr Wilman updated the meeting that the light had been disconnected as it was sparking and would hopefully be on the programme to replace poles.
- **Low Green Lane, Thoralby** - some work has been carried out by Public Rights of Way but further work was required to unblock drain outside Chapel Garth garden wall. **Action - Clerk to contact YDNPA.**

New Matters

Action - The Clerk was asked to report the following new matters to Highways:

- **Dangerous Tree, Aysgarth** - Tree on side of road opposite Well Garth needs cutting down.
- **Thoralby to Aysgarth** - Two large pot holes on the hill from Thoralby to Aysgarth.
- **Nipe Lane, Thornton Rust** - As part of the lay by work the right of way has been blocked with bollards.

- **Wath Bridge, Aysgarth** - As part of the lay by work, Farmers access now has 18-inch drop. Highways have said they will remedy this so no need to report.

6. Financial Matters

6.1 The council resolved to authorise the following payments:

Chq #	Payee	£	Description
100974	Came & Co	338.40	Insurance Renewal 01.04.21 - 31.03.22
100975	Yorkshire Dales Acc	72.00	Payroll Services Oct 20 - March 21
100976	YALC	216.00	Annual membership 01.04.21 - 31.03.22
100977	HMRC	112.80	PAYE Q4 ending 05.04.21
100978	F Cartwright	150.52	Clerk Pay - April 21
100979	F Cartwright	10.00	Clerk Expenses - April 21
Total		£561.32	

The insurance renewal was agreed at the February meeting and cheque 100974 signed between meetings.

To acknowledge receipt of the following income for the land rentals:

Method of payment	£	Received from	Land
Cheque	10.00	Mr. D. Spence	High Lane, Aysgarth
Cash	80.00	Mr. R Cloughton	Thornton Mire
Total	£90.00		

A cheque for £440.00 (£435 +£5) was received after the agenda was issued from Cllr Wood for Flout Moor and Seata Quarry.

Cllrs Dinsdale and Cooper would arrange for cheques to be sent to the Clerk for Thornton Rust and Thoralby.

6.2 Year ended 31.03.21 - To appoint internal auditor

It was agreed that Jo Reynolds would internally audit the accounts.

6.3 Year ended 31.03.21 Annual Governance & Accountability Return (AGAR) - Option to apply to claim exemption (gross income and gross expenditure below £25,000)

It was agreed that the Chairman and Clerk would apply for the certificate of exemption.

7. Planning

New Applications

R/58/78A/LB at Holmeside House, Thoraby, Leyburn, DL8 3SZ - Listed building consent for replacement of first floor and ground floor windows to front elevation and replacement of 1 no. external door to rear elevation - **The Parish Council had no comment to make.**

R/58/58C - Spickles Farm, Eshington Lane, West Burton, DL8 3BD - full planning permission for conversion of barn and store into a single dwelling for an agricultural worker and installation of sewage treatment plant - **The Parish Council had no comment to make.**

The Clerk advised that the following updates had been received from the YDNPA (which had been pending update on the agenda)

Granted/Approved/Approved Conditionally

R/53/32 at Big Laithe, Bishopdale - full planning permission for conversion of barn to create 1 No. dwelling with associated parking and curtilage works and installation of package treatment packs - **Approved pending Section 106**

R/53/27F at Land west of Kidstones Gill Bridge, Bishopdale - Section 73 application to vary/remove conditions 1, 2, 3, 4, 7, 8 & 9 of R/53/27 (full planning permission for creation of access gateway, upgrade of access track and erection of replacement agricultural building (part retrospective)) - **Approved**

R/51/54M at Birkbeck House, Aysgarth, DL8 35R - full planning permission for conversion of existing two bedroom "live/work" unit into three-bedroom holiday let - **Approved pending Section 106**

R/51/54N/LB at Birkbeck House, Aysgarth, DL8 35R - listed building consent for conversion of existing two bedroom "live/work" unit into three-bedroom holiday let - **Granted**

R/58/12R at Town Head Farm, Thoraby, DL8 3SU - full planning permission for erection of agricultural building - **Granted**

R/58/95 at Bishop Fold, Westfield Lane, Thoraby, DL8 3SU - householder planning permission for demolition of conservatory and erection of garden room to south elevation (amended plans) - **Approved**

R/57/5Y/LB at Turn Syke Barn, Newbiggin, DL8 3TD - listed building consent to retain the external boiler which has been installed to the rear elevation - **Granted**

R/57/5Z/LB at Turn Syke Barn, Newbiggin, Bishopdale, DL8 3TD - Listed Building consent re-roofing and roof insulation - **Granted**

R/58/55B/OH Thoraby Village - Reg 5 The Overhead Lines (Exemption) Regulations 2009 to replace 16 No. low voltage wooden support poles and renew stay rods, stay wires and service conductors where required - **No objections**

Pending Update

R/59/50C at Hardbanks Barn, Thornton Rust, DL8 3AS - full planning permission for widening of pedestrian access track, extension of an existing stone flagged area, installation of external safety lights and submission of a stone wall with a hedge (retrospective)

R/59/54 at High Meadow (formerly Brookside Barn), Thornton Rust, DL8 3AW - full planning permission for re-occupation of a former dwelling and installation of package treatment plant

Other Planning

Howsyke - Cllr Dinsdale had tried to make contact with Richard at YDNPA. **Action - Cllr Dinsdale to follow up with an e mail. Clerk to ask for an update from Cllr Peacock.**

8. Thoralby Moss & Thornton Mire (Standing Item)

Grazing Agreement for Thoralby Moss - The Clerk updated the meeting on the e mail received from George F White dated 23.03.21 (circulated) who will provide the historical agreement. Cllr Dinsdale had been contacted by Mr Fawcett who expressed interest in the agreement being renewed. **Action - Clerk to circulate historical agreement to the Parish Council once received.**

9. Ownership of Land/Rights of Way (Standing Item)

10. Natural England Higher Level Stewardship (HLS) agreement expires in 2021.

Cllr Dinsdale advised that no further update had been received (the agreement would roll over in 2021 pending the new scheme being introduced).

11. Rock Garden, Aysgarth - Risk Assessment (Circulated)

The Clerk updated the meeting and read out the Risk Assessment which she had carried out with Cllr Dinsdale. The Risk Assessment was approved by the Parish Council. **Action - Cllr Dinsdale to arrange stake signage to make visitors aware of low stone lintels. Electrician to be contacted to arrange Fixed Wire Test. New padlocks to be installed on the power points. Clerk to update the Risk Assessment.**

12. Kennel Fields, Thornton (Circulated) - Report from The Kennel Field Trust (KFT) and Feedback from Parish Council Insurers

The Clerk summarised the e mails received from the insurers (circulated) dated 02.02.21 and 04.03.21.

- 02.02.21 - '...In terms of Public Liability Insurance the Policy we arrange will provide cover automatically should the Parish Council either assume ownership or, under the terms of a lease agreement, be made responsible for maintaining the field and property on it...'
- 04.03.21 - '...The cost to insure the Barn and the Mash House against loss or damage for sums insured of £57,000 and £16,000 respectively plus bench for £377 would increase the Parish Council annual premium by £278.53 inc IPT...'. The current Parish Council insurance is £338.40.

The Clerk had received a number of e mails from Councillors suggesting that if the Parish Council did lease the Kennel Field it should provide insurance for Public Liability only at no extra cost to the Parish Council (not insure the assets).

Parish Councillors reviewed the Report from the KFT dated 11.02.21. The Clerk raised the following points/queries:

- The KFT should provide the Parish Council with a copy of the Yorkshire Dales Millennium Trust (YDMT) 25-year Maintenance Agreement dated 1999 as if the Parish Council leases the Kennel Field it will need to covenant to the YDMT that it will be bound by the terms of the agreement including the requirement to have suitable insurance. The Clerk queried the definition of 'suitable' given discussion re Public Liability or Assets and Public Liability. The KFT currently insure the field and the buildings.
- A discussion took place as to whether the Parish Council was being asked to lease the Field or the Field and the Buildings.
- The nominal rental figure would need to be agreed.
- The Clerk queried whether there would be any ongoing costs which would be the responsibility of the Parish Council. Cllr Dinsdale confirmed that there are no ongoing costs and in the event of maintenance costs the KFT would arrange grants.
- The Clerk queried whether the KFT would be covering the legal costs of the Parish Council in addition to their legal costs. Cllr Dinsdale confirmed that the KFT would cover the costs of the Parish Council.
- The Clerk queried whether all administration work e.g. bank account, accounts, rental of field for grazing, liaison with Charity Commission, etc. would be carried out by the KFT. Cllr Dinsdale confirmed that no administration work would be required of the Parish Council Clerk.

Cllr Dinsdale, Cllr Freer and Pip Pointon were all in agreement that a meeting of the KFT needed to be held to clarify the above points.

A decision regarding whether to lease the Kennel Field would be taken once clarification had been received.

13. Brookside, Thornton Rust - permission requested to have a professionally laid gravel track over the western edge of the Green between the road and the boundary of Brookside (garage and gate area) bordering the Beck

The Parish Council had received feedback from YALC as circulated. Cllrs Dinsdale and Freer had visited the owner. It was agreed that owner would provide some detailed proposals to the Parish Council for consideration.

14. Renewal of Annual Lease to Yorkshire Wildlife Trust re Seata Quarry, Aysgarth (Agreement dated 2009 circulated)

The Parish Council resolved to renew the annual lease for a period of 10 years at a rent of £10 per annum. **Action - Clerk to arrange the paperwork.**

15. Correspondence (Circulated)

The Parish Council noted the following correspondence:

- **E mail dated 21.02.21 from NYCC re local government re-organisation**
- **E mail dated 22.02.21 from FareShare re Food Bank** - Cllr Windle had received an apology e-mail
- **E mail dated 06.03.21 from Midville, Aysgarth requesting permission for erection of temporary scaffolding on village green near stocks on west end gable, for roofing works** - The Parish Council had no objections providing any damage was made good at Midville's cost.
- **E mail dated 15.03.21 from RDC re Police, Fire & Crime Commissioner Notice of Election**

- E mail dated 19.03.21 from YDNPA re Summary of the Local Plan Housing Strategy meeting 11.03.21
- E mail dated 19.03.21 from Clerk re proposed meeting date change for July 21 - The meeting date was changed from 8th July to 15th July
- E mail dated 01.04.21 from Richmondshire Climate Action Partnership
- E mail dated 01.04.21 from Leyburn & District Community Support Organisation re Restart Programme

16. Any Other Business

The Parish Council expressed thanks to Mr David Spence for doing a good job of cutting back vegetation on Dyke Hollins Lane.

Cllr Wood asked if Crusher Run could be arranged for Tip Lane, Aysgarth. The Parish Council agreed.
Action - Cllr Dinsdale to arrange.

Cllr Windle had circulated an e mail to Thoraby Councillors dated 01.04.21 from Mr. Pool (Leyburn Covid Hub) re no Covid Support Group Coordinator or Deputy in Thoraby. **Action - Cllr Wilman to arrange a notice in Thoraby asking for volunteers to contact the Leyburn Hub.**

Cllr Windle had been contacted by a number of Aysgarth residents concerned about the article in Richmondshire today regarding an alleged breach in Covid rules in Aysgarth Village. The Parish Council felt that references to 'Aysgarth Village' were inaccurate and misleading as although the house party had been held in the 'Parish' of Aysgarth it was not in 'Aysgarth Village' itself. **Action - Clerk to contact Richmondshire Today to ask if the photograph could be changed and the wording adjusted to 'near Aysgarth'.**

The Parish Council had been made aware of the erection of what appears to be a temporary Gazebo at the Street Head Public House, Street Head, Bishopdale. The Parish Council would monitor the development.

17. Items for next Meeting Agenda

Date of next meeting - Thursday 27th May 2021 at 7.30pm (Venue/format TBC)

Meeting closed 9.15pm